

HAMPTON BISHOP PARISH COUNCIL

Parish Councillors are summoned to attend a scheduled meeting of the Parish Council
On Wednesday 26th November 2025 at 19.00 in the Village Hall

A G E N D A

1. To receive apologies for absence.
2. To receive declarations of interest & written requests for dispensation.
3. To receive an update from the Chair on current matters.
4. **Open Session:**
 - 4.1 To receive a brief verbal report from Herefordshire Ward Councillor – Graham Biggs.
 - 4.2 To receive the views of local residents on parish matters.
5. To consider minutes of previous meeting held on 24th September 2025.
6. **Working Groups ... To receive updates and consider action.**
 - 6.1 B4224 – to consider:
 - 6.1.1 Design and cost of two gates with parish name.
 - 6.1.2 Possible weight restriction on Mordiford Bridge.
 - 6.1.3 Effective operation of both SIDs.
 - 6.2 Finance ... To note meeting to be held at beginning of January.
 - 6.3 Neighbourhood Plan (NDP) ... To receive an update and consider action.
 - 6.4 Drainage & Flooding ... To receive an update and consider action.
 - 6.4.1 To note payment of £120 under delegated powers to repair Rectory Road drain.
 - 6.4.2 To consider new Flood Working Document.
7. **Footpaths ...** To receive an update from the Footpaths Officer and consider action.
8. **Planning**
 - 8.1 To comment on applications for determination by Herefordshire Council
 - 8.1.1 Application 252707 – Yew Tree Cottage, Hampton Bishop. Proposed side extension to existing detached garage.
 - 8.1.2 Application 252976 – Land between Longworth Hall and Tidnor Farm, Lugwardine. Electricity Prior Approval. Upgrade of approx. 900 meters of existing 11kV overhead line from single phase (2 wire) to three phase (3 wire) (Ref 5569896) Grid Reference OS 355861, 239819.

- 8.2 To note planning permission granted by Herefordshire Council
Application P252749/K – Old Rectory Road, Hampton Bishop. G1 group of trees consisting largely of Western Red Cedar (*Thuja plicata*) and various self-set trees including Holly (*Ilex aquifolium*), Elder (*Sambucas nigra*) and Sycamore (*Acer pseudoplatanus*). Remove majority of trees due to stems have collapsed outwards and ivy/creeping plants have become established adding to the collapse. Replant with mixed hedging species and retain any suitable trees. T2 Wild Cherry (*Prunus avium*) due to canopy and roots braking through surface of the lawn remove and replace with Silver Birch.
- 8.3 To receive an update on application 240422 – Land to the East of Hereford, South of Ledbury Road, and consider action
8.3.1 To note payment to Kirkwells for second objection comment to Herefordshire Council ... £2,000.00.

9. Finance ... To note Bank balance £106,134.73

- 9.1 To consider payments:
- 9.1.1 Parish Contractor ... £272 (Invoice 13 – October).
 - 9.1.2 Outstanding election invoice from 2023 ... £154.44 (Herefordshire Council).
 - 9.1.3 Clerk's salary for October and November.
 - 9.1.4 John Finch Computers – Annual Microsoft 365 fee ... £55.20.
- 9.2 To note payments made by Clerk under delegated powers:
- 9.2.1 Parish Contractor ... September Invoice 96 - £272.00.
 - 9.2.2 Autela Payroll Services ... £90.00.
 - 9.2.3 Annual Play Area Inspection (Fran White) ... £62.50.
 - 9.2.4 Folbigg Fabrications ... Repairs to slide & climbing frame £1,198.00.
 - 9.2.5 HMRC ... £470.00 (August/September/October)
 - 9.2.6 Annual Website Maintenance ... £100.00 (Eyelid Productions).
 - 9.2.7 External override handles for garage doors ... £60.00 (Trojon Roller Doors).
 - 9.2.8 Grass-cutting around Village Hall ... £600 (R.J. & J.R. Barrell).

10. To consider meeting dates for 2026