

HAMPTON BISHOP PARISH COUNCIL

**Councillors are summoned to attend a meeting of the Parish Council on
Thursday 23rd January 2025 at 19.00 in the Village Hall**

A G E N D A

1. **To receive apologies for absence.**
2. **To receive declarations of interest & written dispensation requests.**
3. **Open Session**
 - 3.1 To receive a brief verbal report from Ward Councillor Graham Biggs.
 - 3.2 To receive views of local residents on parish matters.
4. **To consider minutes of the previous meeting on 21st November.**
5. **Finance**
 - 5.1 To note Bank balance as £96,840.05.
 - 5.2 To consider guidance notes & set precept for 2025/2026.
 - 5.3 To consider payments of following invoices:
 - 5.3.1 Information Commissioner – Data Protection annual fee ... £40.00.
 - 5.3.2 Clerk's January salary + HMRC – PAYE 06.01-05.02 ... £78.40.
 - 5.4 To note payments made under delegated powers:
 - 5.4.1 Parish Contractor ... £46.00.
 - 5.4.2 Justin Peebles – parish orchard maintenance ... £1,100.00 + £220 VAT.
 - 5.4.3 Clerk's December salary & HMRC-PAYE of £78.40.
6. **Village Hall**
 - 6.1 To consider contribution towards overall VH improvement works of £9,000.00.
 - 6.2 Invoice for two additional hall hires during 2024: £44.00.
 - 6.3 RJ & JR Barrell – two grass cuts @ £100 per cut = £200 + £40 VAT.
7. **Planning ...** To comment on application for determination by Herefordshire Council:
 - 7.1 Application P250128/K: Box Tree Cottage, Rectory Road. T1 Norway Maple. The tree has been maintained regularly as it grows very close to the house & overhangs the green house. Request for 25% crown reduction back to the previous points to keep it at a suitable size for its location.
8. **Mantella Drive:** To consider contribution to overall cost (£2925 + £585 VAT) of road signage & yellow lines.
9. **Governance Review ...** To consider requesting an increase in councillors for Hampton Bishop.
10. **Parish Orchard ...** To note recent maintenance work and consider future action.
11. **Information Items**
 - 11.1 New postcode requested to direct lorries for Court Farm via A438 rather than B4224.
 - 11.2 Update on national/local Neighbourhood Planning & consider action.
 - 11.3 To note extension of time for determination of Lugg Flats planning application 240422.
12. **Date of next meeting ...** 27th March at 19.30 to accommodate earlier hall booking.

Lynda Wilcox – Parish Clerk – 19th January 2025