

HAMPTON BISHOP PARISH COUNCIL

**Parish Councillors are summoned to attend the Annual Meeting of the Parish Council on
Tuesday 18th July 2023 at 19.00 in the Village Hall**

- 1. To receive apologies for absence.**
- 2. To receive declarations of interest & written requests for dispensation.**
- 3. To co-opt to fill current vacancies following the election process.**
- 4. To consider minutes of the previous meeting held on 16th May.**
- 5. Open Session:**
 - 5.1 To receive a brief verbal report from Ward Councillor, Graham Biggs.
 - 5.2 To receive the views of local residents on parish matters.
- 6. Parish Orchard ...** To receive update & consider outstanding works.
- 7. To consider joining Herefordshire Council's Lengthsman Scheme.**
- 8. Finance ...** Bank balance noted as £90,547.02.
 - 8.1 To consider the following payments:
 - 8.1.1 John Finch Computers: Annual IT Contract plus Microsoft 365 (£70.56).
 - 8.1.2 Clerk's salary June/July.
 - 8.1.3 Annual membership of CPRE ... £60.
 - 8.1.4 Parish Contractor – July payment.
 - 8.2 To note payments under Clerk's Delegated Powers:
 - 8.2.1 Parish Contractor ... £545 for May & June.
 - 8.2.2 Annual Insurance ... Gallagher ... £454.97.
 - 8.2.3 HMRC underpayment for financial year 2022/23 ... £296.70.
 - 8.3 To receive update on investment of funds with CCLA.
- 9. Planning**
 - 9.1 To consider comments on application for determination by Herefordshire Council:
Application P231815/F Orchard House, Whitehall Road. Proposed variation of condition 2 of planning permission 102562 (Proposed new dwelling & associated garage to allow for the repositioning of the garage).
 - 9.2 To note 'prior approval' planning permission granted by Herefordshire Council:
Application P231829/PA7. The Elms, Church Lane. Prior approval for a general-purpose agricultural storage building.
 - 9.3 To note a planning permission granted by Herefordshire Council:

Application P231607/K. Sycamore House, Rectory Road. Fell T1 – Ornamental Cherry Tree in the middle of the back garden. Replace with a small fruit bearing/edible tree.

- 9.4 To note a planning refusal by Herefordshire Council:
Applications: P222988/FH & P222989/L. Hampton House, Church Lane. Proposed conversion of former care home into private dwelling including associated demolition, repair and building works.

10. To consider advice on dogs roaming free in the parish.

11. West Mercia Police ... Request for PC to identify 3 policing priorities for the parish.

12. Road Safety

- 12.1 To receive feedback from meeting of B4224 Strategy Group on Monday 5th June.
12.2 To consider setting up a Community Speed Watch Group of at least 6 volunteers.

13. Village Hall

- 13.1 To note increased hire charges from November 1st, for advance payment.

14. Footpaths: To receive an update from the Footpaths Officer and consider action.

15. To note date of next scheduled meeting ... Tuesday 19th September 2023.

Lynda P Wilcox – Parish Clerk – 13th July 2023